

LETTER OF UNDERTAKING

Paste your
photo in the box
with cross
signature

A. Personal Information

- 1 Name : _____
- 2 Father's Name _____ Father's Mobile no. _____
3. Mother's Name _____
4. Course _____ Semester _____ Roll No _____
5. Mobile no. (Own) _____ Email ID _____
6. Correspondence Address _____
_____ Phone No _____
7. Address of Local Gaurdian _____
_____ Phone No _____
8. Permanent Address _____
_____ Phone No _____

(Attach Address Proof (Adhar Card/Voters ID Card/copy of passport) of Parents and Applicant)

Bank Details

Bank Account Number of Parents/Guardian. _____ Name of Bank _____

Applicant's Account No. _____ Name of Bank _____

Attach photocopies of one year Bank Transaction

I certify that the above facts are true to the best of my knowledge and belief and I understand that I subject myself to disciplinary action in the event that the above facts are found to be false.

(Student Signature)

B. Undertaking by the Student

1. I, _____ S/o ,D/o, _____ is solely responsible towards the safety and upkeep of Laptop which is a property of University of Delhi and I will not alter the pre-installed OS and software, etc.
2. I will not upload any operating system, spurious software, antivirus, apps, games etc. as it may result damage to the system.
3. I undertake not to hand over this Laptop to anybody else under any circumstances and it will be solely used by me for learning process.
4. I understand that the Laptop is meant for academic purpose only, if I use it for any purpose other than academic, any action deemed necessary for the purpose may be taken against me by the University /College.
5. I understand that the college may take the Laptop back in case of my prolonged absence from class or incase I fail to meet the statutory attendance requirement as per University of Delhi Rules. In such an event I myself shall be responsible for any academic loss which may happen to me in the time period for which Laptop is taken back.
6. If my attendance is less than the minimum required attendance for appearing in the end semester examination (ie., 66.6%), I will return the laptop to the College and I will not claim the same till I compensate shortage of attendance in the next semester.
7. If it is found that I have engaged in act of indiscipline (ie, unwanted behavior, unlawful activities, destroying college property or destroying properties of other members of the college, etc), or any act of Academic Dishonesty including use of unfair means in any examination then I am bound to return the laptop to the college with immediate effect.
8. I understand that any Physical damage or loss of Laptop has to be borne by me and I will deposit the replacement cost of the laptop to the University/College, which shall be decided by the University /college & its decision shall be binding upon me.
9. I understand that if I fail to return this Laptop in working condition at the end of the academic session, the college/ university can refuse to declare my result and/or refuse to give Character Certificate.
10. I understand that the laptop will be made available for inspection/examination/Labs. Check by any teacher /expert as & when it is deemed fit & I shall never have any objection towards the same.
12. At the end of Academic year, the student will have to get the Laptop physically verified at the college and return the same to college authority by _____ 2024 which will be re-issued in new academic year.
13. Any physical damage or loss of the laptop will be reported immediately to the college authorities.

(Student Signature)

Date: _____

C. Undertaking by Parent

I, _____ Father/Mother/Local guardian of _____ hereby undertake that I have read and understood all the above mentioned conditions. I here by accord my consent and will be personally responsible for any misuse or damage to the Laptop issued to my ward. I will bear any loss or damage caused to the Laptop.

(Signature of Parent)

Date: _____

For Office Use

Verified the particulars mentioned in **A. 1 to 8.**

Signature of the dealing Assistant

Remark, If any