

MOM

Department of Journalism

Dated :20th Nov 19

Venue: Media lab

Time :11 am.

Following members were present

1. Sudhir K. Rinten
2. Dr. Shruti Goel
3. Dr. KingauleNewme
4. Dr. VivekVishvas
5. Yogeshwar Singh
6. Vinay Rai

[Handwritten signatures for each member: Sudhir K. Rinten, Dr. Shruti Goel, Dr. KingauleNewme, Dr. VivekVishvas, Yogeshwar Singh, and Vinay Rai]

Agenda of the meeting

1. Data collection for NIRF
 - ➔ Teachers performance and achievements for three consecutive years (2016-2017, 2017-2018, 2018-2019)
 - ➔ Departmental Reports of three consecutive years (2016-2017, 2017-2018, 2018-2019)
 - ➔ Alumni data of three consecutive years (2016-2017, 2017-2018, 2018-2019)
2. Students- teachers interaction
3. Result analysis
4. Activity Calendar and list of Resource persons for the even semester of 2019-20
5. Developing content for E-learning portal
6. Revision of department page of college website
7. Initiation of short term research project
8. Samvad (parents-teachers interaction)
9. Dissertation review meetings for the even semester of 2019-20

Discussion and decisions

1. Data Collection for NIRF
 - It was decided that all teachers will submit their updated performance and achievements for three consecutive years to teacher-in-charge by 24th Nov 2019.
 - Departmental Reports for three consecutive years by TIC by 24th Nov 2019.
 - Alumni Data collection for three consecutive years will be done by Dr.VivekVishvas by 29th Nov 2019.

2. It was decided that there will be a student interaction committee of four members including at least one female teacher. Following members may be the member for even semester 2019-20.
 - Sudhir K. Rinten
 - Dr Shruti Goyal
 - Dr Kingaule Newme
 - Dr. Vivek Vishvas
3. It was decided that every faculty will prepare the data on excel sheet and submit to the department by 24th Nov 2019 further to be analysed by Dr Vivek Vishvas and Vinay Rai
4. It was decided to develop an activity calendar on given format. Faculties are requested to submit the list of resource persons to be invited in further programmes of the department.
5. Faculties were requested to Develop e-content for the e-learning portal. It was requested by Dr. Shruti Goel to organize a workshop on the same so that she can develop the e-content.
6. It was decided that Dissertation should be developed in the form of short term research projects by the department.
7. Samvad (parents-teachers interaction) should be organized at least before the semester break and the duration should not be limited to the announced dates only.
8. Dissertation review meetings should be organized after a short intervals of 15-20 days. Mentors and learners are supposed to present their WPR in the said meetings.

Meeting was concluded with vote of thanks.

JMK

Yogesh

Kingaule

Vinay Rai

Vivek

PROPOSED EVENTS 2019-20

Sr. No.	Name of the Activity	Tentative Dates	Objectives	Expected Outcome	Expenditure proposed as per Annexure-I
1	Expert Lecture	10/01/2020	Industry Exposer	To understand the practical challenge of filed	5500
2	Expert Lecture on Fourth Pillar of Democracy	25/01/2020			5500
3	Workshops	3/02/2020 to 07/02/2020	Students will engage in experiential learning through this workshop	Hands-on learning, better understanding of technical skills required by media industry (Print, Broadcast, Electronic and Advertising Agency, News Agency and Films)	41000
4	National Conference	28/02/2020 - 29/02/2020	The main objective of this conference will		4090000

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			<p>be to bring together students, academicians, researchers and media professionals, to discuss issues, tackle challenges, develop professionally, share opinions, find solutions and explore opportunities in the areas of contemporary Media industry.</p>		
5	Departmental Fest	6/03/2020-7/03/2020	<p>Event Management skill, team work skill, soft skill development</p>	<p>Personality development, event organizing skills, professional skill</p>	142000

Shruti

M

Vinod

Am

Pranay Rai

6	Symposium	27/03/2020	Understanding the contemporary media debates	To develop Analytical thinking on any contemporary issues	14300
7	Expert Lecture	17/04/2020	Industry Exposer	To understand the practical challenge of filed	5500

Amr

Vinay

for

JM

DD Vinay